



Function Package



CROWN HOTEL

SYDNEY





CROWN HOTEL

S Y D N E Y

RUN SHEET

Name:

Address:

Email:

Date:

Time:

Function Type/Area:

Guest Numbers Adult: Children:

Beverages Bar Tab: \$ Guest Pay Individually:

Catering Platters: Alternate Drop: Self Serve: BBQ:

Allergies Yes: No:

Dietary Yes: No:

Accommodation: Yes: No:

Number of rooms required:

Late check out required:

Please note all accommodation guests will be required to provide photo identification, and booking must be in the name of the guest staying in the room.

Entertainment: Yes: No:

Costs vary depending on the entertainment you require, please advise of your preferred entertainment and the venue will obtain a quote on your behalf.

Adult entertainment is NOT permitted

Booked by Venue Yes: No:

Booked by Guest Yes: No:

Entertainment booked externally will need to provide current Public Liability Insurance Certificate no later than 7 days prior to the event.



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TERMS AND CONDITIONS

FIRE ALARMS & SMOKE DETECTION

All areas of the venue are fitted with fire protection devices, in the event of activation & NSW Brigade attends the current call out fee is \$1750.00 and is the responsibility of the person who books the function or the accommodation room and will be deducted from the Credit Card Provided

CCTV & PRIVACY ACT (1988) NSW

All guests are reminded that the entire venue inside & out is under constant CCTV. In the event that NSW Police or Office of Liquor & Gaming attend the Hotel's Policy is download and supply upon request. Under the Privacy Act (1988) NSW footage will not be supplied to any third parties without written authorisation from the NSW Police, Office of Liquor & Gaming or NSW Judicial Representatives.

ENTERTAINMENT, BOOKED BY HOTEL

All entertainment is to be paid for 7 days prior, In the event of cancellation the booking fee is non refundable and all monies will be paid to the entertainers with invoice provided. This is a legal requirement of the "Musicians Award".

ENTERTAINMENT, BOOKED EXTERNALLY

Please note if entertainment is provided externally a current public liability insurance policy (certificate of currency) is to be provided to the venue 7 days prior to the event.

EXTERNAL FOOD & BEVERAGE

With the exception of Birthday Cake/s, other food & beverage is not permitted to be brought onto the premises under any circumstances

FUNCTION TIME

All functions are allocated a 4 hour window, however depending on the finish time you may be requested to vacate the designated function area to allow for cleaning. Your party is welcome to stay on the premises and enjoy the other facilities on offer in this event.

MINORS

All Children are welcome to attend functions, however Children must be in the company of a responsible adult or guardian. Children are not to be left unattended at any time.

PHOTOGRAPHY & VIDEO

You are most welcome to photograph or video your event, please be aware that no photo's or filming is permitted in the gaming room. Management also reserve the right to post photographs and or video on various social media platforms.

PARKING

Is provided free of charge in the Hotel's car park. All property is left at the owners risk and the Hotel accepts no responsibility for damages.

DEPOSIT & CONFIRMATION

A deposit of \$300 applies to all function bookings for 20 guests or more. The \$300 deposit will be credited to your account on the date of the event. Cancellations 14 days prior to the event will receive a full refund of the \$300 deposit.

PAYMENT

All functions are to be confirmed with a 25% deposit payable no later than 7 days prior to the event. In the event that on the day numbers are less than confirmed there will be no refund/credit or reduction in cost.

DAMAGES

The nominated person responsible for the booking agrees to provide a valid credit card for the sole purpose of paying for any damages or alarm activation whether through their own actions or those invited to attend the event. Invoices will be supplied to you for verification

CONTINUED

TERMS AND CONDITIONS CONTINUED

RESPONSIBLE SERVICE OF ALCOHOL

All guests are reminded that they must adhere to current RSA guidelines and any direction given by either Hotel Management or Security. The person responsible for the Booking must be aware of Hotel House Policy and inform guests.

SECURITY

For large functions of 50 guests or more security will be required, this is at a cost of \$50 + GST per hour with a minimum of four hours. All 18th & 21st, Hens & Bucks events will require one security guard.

MINIMUM SPEND

Please note that bookings for the rooftop with exclusive use are required to spend a minimum of \$5000. For non exclusive use of shared spaces will NOT attract a minimum spend.

Deposit:

Payment Type:

Date Paid:

Value \$:

ACCEPTANCE OF TERMS & CONDITIONS

I being the function organiser, understand the terms and conditions laid out above

Signature:

Hotel Representative:

Date:

Date:





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CANAPE MENU

MINIMUM 20 GUESTS

PACKAGE A

\$22.50 PER HEAD

Select 5 x Standard

PACKAGE B

\$28.00 PER HEAD

Select 2 x Standard

2 x Classic

PACKAGE C

\$35.00 PER HEAD

Select 2x Standard

2 x Classic

2 x Premium

* Additional items added for extra cost

STANDARD

- ☐ WEDGES
w/ sweet chili & sour cream
- ☐ MIXED SANDWICHES
- ☐ GOURMET SAUSAGE ROLLS
- ☐ CHICKEN NUGGETS & FRIES
- ☐ ASSORTED MINI GOURMET PIES
- ☐ MINI HOT DOGS
w/ ketchup & mustard
- ☐ SMOKEY BBQ CHICKEN WINGS
- ☐ BRUSCHETTA
- ☐ CRUMBED FISH COCKTAILS
- ☐ SEASONAL FRUITS

CLASSIC

- ☐ CHICKEN TENDERS
w/ siracha mayo
- ☐ S&P CALAMARI W/ AIOLI
- ☐ TANDORI CHICKEN SKEWERS
- ☐ ITALIAN MEATBALLS
w/nap sauce
- ☐ GRILLED HALOUMI
w/ beetroot tzatzilki
- ☐ PULLED PORK SLIDERS
- ☐ BEEF SLIDERS
- ☐ SPINACH & FETTA TRIANGLES

PREMIUM

- ☐ GARLIC & CHILLI PRAWN TWISTER
- ☐ FISH TACO'S
- ☐ PAN SEARED SCALLOP
w/ xo chilli
- ☐ SMOKED SALMON ROSETTES
w/ dill cream fraiche on mini toast
- ☐ PROSCIUTTO WRAPPED
CHICKEN SKEWERS
- ☐ SYDNEY ROCK OYSTER
4 dozen natural/kilpatrick
- ☐ MEDITERRANEAN LAMB SKEWERS
w/ tzatiki (GF)

* All of the above come with dipping sauces



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SET MENU

MINIMUM 20 GUESTS

MAIN ONLY
\$30.00 PER HEAD

TWO COURSES
\$40.00 PER HEAD

THREE COURSES
\$55.00 PER HEAD

CHOOSE TWO ITEMS FROM EACH COURSE MENU BELOW

ENTREE SELECTION

- ☐ TOMATO & BASIL BRUSCHETTA
- ☐ ITALIAN MEATBALLS
- ☐ SMOKEY BBQ CHICKEN WINGS
- ☐ SALT & PEPPER SQUID
- ☐ RED WINE & HONEY GLAZED CHORIZO

MAINS SELECTION

- ☐ PORK BELLY - CHAR SUI GLAZED
w/ house slaw & fries
- ☐ CRISPY SKIN BARRIMUNDI FILLET
w/- chat potato, cauliflower puree & seasonal veg
- ☐ THYME & SAGE CHICKEN SUPREME
w/ garlic mash, seasonal veg & creamy mushroom sauce
- ☐ CHILLI PRAWN LINGUINE
w/- olive oil, garlic, chilli & white wine
- ☐ 250G SCOTCH FILLET STEAK
w/ choice of chips & salad or mash & veg, two large gravy boats of your choice (pepper, mushroom, dienne or gravy) to share (all steaks cooked medium)
- ☐ GRILLED SALMON
w/- mash, seasonal veg & tomato salsa

DESSERT SELECTION

- ☐ CAKES & INDIVIDUAL DESERTS AVAILABLE UPON REQUEST
all served with mixed berries, berry compote & whipped cream



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ROOFTOP BBQ

MINIMUM 20 GUESTS

\$38.00 PER HEAD

Select 3x Meat/Seafood below

MEAT & SEAFOOD

- | | |
|--|---|
| <input type="checkbox"/> GRASS FED RUMP STEAK | <input type="checkbox"/> PORK SOUVLAKI |
| <input type="checkbox"/> GOURMET BEEF SAUSAGES | <input type="checkbox"/> BARRAMUNDI FILLET |
| <input type="checkbox"/> CHICKEN SOUVLAKI | <input type="checkbox"/> KING PRAWN SKEWERS |

SERVED WITH SALAD & SIDES BELOW

- ☐ GREEK SALAD
w/ cucumber, tomato, capsicum, Spanish onion, celery, kalamata olive, fetta, oregano & traditional dressing
- ☐ POTATO SALAD
w/ potato, carrot, gherkin, boiled egg in traditional salad cream
- ☐ BOWL OF FRIES
w/ choice of aioli, tomato or BBQ sauce

HOT & COLD SEAFOOD PLATTER

MINIMUM 4 GUESTS

\$55.00 PER HEAD

Includes the Following

-
- ☐ BATTERED FLATHEAD, GRILLED BARRAMUNDI, SALT & PEPPER CALAMARI, OYSTERS, COOKED FRESH TIGER PRAWNS, SOFT SHELL CRAB, FRIES, GREEK SALAD, AIOLI, SEAFOOD SAUCE & LEMON WEDGES
 - ☐ ADD LOBSTER MORNAY TO YOUR PLATTER | \$15 PER PERSON (OPTIONAL)